

**REGULAR MEETING NOTICE  
OF THE  
CISCO 4a DEVELOPMENT CORPORATION, CISCO, TEXAS**

Notice is hereby given that a Regular Meeting of the CISCO 4a DEVELOPMENT CORPORATION will be held on Tuesday, October 1, 2019 at 4:45P.M. at Cisco Development Corporation Office, 701 Conrad Hilton Blvd., Cisco, Texas to consider the following items and possibly take action:

**I. Call to Order**

**II. Review of Minutes**

Review of minutes from the REGULAR MEETING held August 6<sup>th</sup>, 2019.

**III. Financial Report**

Review of Financial Information from July and August, 2019.

**III. Old Business**

None

**IV. New Business**

1. Consider and possibly take action on the election of board officers for fiscal year 2019-2020.
2. Consider and possibly take action on a request for financial assistance from *Keep Cisco Beautiful*.
3. Consider and possibly take action on updating the corporate signature card with Prosperity Bank.

**V. Executive Session**

The C4aDCBoard reserves the right to retire into Executive Session. The following is an agenda of an Executive Session of the C4ADC Cisco, Texas held pursuant to the Texas Open Meetings Act, Government Code Section:

___551.071 – Consultation with Attorney	___551.072 – Real Property
___551.073 – Prospective Gift	___551.974 – Personnel Matters
___551.076 – Security Personnel & Devices	___551.086 – Test item (SB595)
___551.087 – Economic Development Negotiations (SB1851)	

**VI. Reconvene** into regular session, if needed, and take appropriate action on items discussed during Executive Session.

**VII. Directors Report** (Combined with CDC Report - See Type B Agenda)

**VIII. Board Discussion**

*Long range planning, team building*, communication and other areas of concern or interest

**IX. Adjournment**

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**John K. Diers, Executive Director**

**CERTIFICATION**

I certify that the above notice of meeting was posted at Cisco Development Corporation, 701 Conrad Hilton Blvd., And Cisco City Hall at 500 Conrad Hilton, Cisco, Texas on Tuesday, September 24, 2019.

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**Tammy Osborne, City Secretary**

This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Cisco Development Corporation Office at (254) 442-4200 or Email [atinfo@ciscodc.com](mailto:atinfo@ciscodc.com) [info@ciscodc.com](mailto:info@ciscodc.com).

## **Minutes of the REGULAR MEETING of the BOARD of DIRECTORS CISCO 4A DEVELOPMENT CORPORATION – October 1, 2019**

The Regular Meeting of the Board of Directors of the Cisco 4A Development Corporation was held on Tuesday, October 1, 2019 immediately following the Cisco Development Corporation meeting being held at 4:30 p.m. at the Cisco Development Corporation, 701 Conrad Hilton Blvd., Cisco, TX to consider the following items and possibly take action:

### **I. Call to Order**

The meeting was called to order by Vice President Stephen Forester at 5:20 p.m. Present were Stephen Forester, Jane Nichols, Sean Grose, James Ramsay, Joe Petree, C4aDC Executive Director John Diers and Administrative Assistant Roxanne Yielding. Tammy Douglas, Del Brandt, and Sam Guthrie attended as guests.

### **II. Review of Minutes**

The minutes from the previous regular meeting held August 6, 2019 were reviewed. There being no corrections, Petree made a motion to accept the minutes as presented. Ramsay seconded the motion and the motion carried.

### **III. Financial Report**

The financial information for July and August 2019 were presented. Diers explained that there was some lag time in receiving sales tax revenues that caused the financial information to be somewhat skewed but eventually would reconcile. There being no corrections or revisions, Petree made a motion to approve the financial reports as presented. Followed by a second by Ramsay, the Financial Reports were approved.

### **IV. Old Business**

None.

### **V. New Business**

- 1) In consideration of and possibly taking action on the election of board officers for the fiscal year 2019-2020,
  - a. Stephen Forester was nominated by Petree for the office of President. The nomination was seconded by Ramsay. The motion carried.
  - b. Joe Petree was nominated by Grose for the office of Vice President. The nomination was seconded by Forester. The motion carried.
  - c. Jane Nichols was nominated by Ramsay to retain the office of Secretary/Treasurer. The nomination was seconded by Petree. The motion carried.
  - d. Sean Grose was nominated by Joe Petree to retain the office of Assistant Secretary/Treasurer. The nomination was seconded by Ramsey. The motion carried.
- 2) In consideration of and possibly taking action on a request for financial assistance from Keep Cisco Beautiful, Forester asked how much we have given in the past. John answered \$2,000 and it was budgeted for \$2,000 again this year. Ramsay made a motion to give Keep Cisco Beautiful a check for \$2,000. The motion was seconded by Nichols. The motion carried.
- 3) In consideration of and possibly taking action on updating the corporate signature card with Prosperity Bank, Grose made a motion to update the signature card. Petree seconded the motion. The motion carried.

### **VI. Executive Session**

None.

### **VII. Reconvene**

There was no executive session.

### **VIII. Directors Report**

(Combined with CDC Report – See CDC Agenda)

### **IX. Board Discussion**

Diers mentioned the TMCN Conference in October. Nichols asked that Yielding attend with Diers to expand her knowledge.

**X. Adjournment** Petree made a motion to adjourn. Nichols seconded the motion and the motion carried. The meeting adjourned at 5:31 p.m.