

**MEETING NOTICE OF THE  
CISCO DEVELOPMENT CORPORATION  
CISCO, TEXAS**

Notice is hereby given that the **SPECIAL CALLED MEETING** of the **CISCO DEVELOPMENT CORPORATION** and **CISCO 4A DEVELOPMENT CORPORATION** will be held on **Tuesday, March 24<sup>th</sup>, 2020 at 4:30 P.M.** at **Cisco Development Corporation Office, 701 Conrad Hilton Blvd., Cisco, Texas** to consider the following items and possibly act on:

**I. Call to Order**

**II. Invocation**

**III. Citizen -Visitor Comments:**

Pursuant to policy set by the Cisco Economic Development Corporation's Boards of Directors, a three (3) minute time limit per person is established for anyone wishing to address the Board of Directors on subjects pertaining to the CEDC.

**IV. Review of Minutes**

None.

**V. Financial Report**

None.

**VI. Old Business**

None.

**VII. New Business**

None.

**VIII. Executive Session**

The CEDC Boards reserve the right to retire into Executive Session. The following is an agenda of an Executive Session of the CDC Cisco, Texas held pursuant to the Texas Open Meetings Act, Government Code Section:

___ 551.071 – Consultation with Attorney	___ 551.072 – Real Property
___ 551.073 – Prospective Gift	<u>XX</u> 551.974 – Personnel Matters
___ 551.076 – Security Personnel & Devices	___ 551.086 – Test item (SB595)
___ 551.087 – Economic Development Negotiations (SB1851)	

**IX. Reconvene** into regular session and take action, if needed, on items discussed during Executive session.

**X. Directors Report**

None.

**XI. Board Discussion**

Long range planning, team building, communication and other areas of concern or interest.

**XII. Adjournment**

\_\_\_\_\_  
**John K. Diers, Executive Director**

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**CERTIFICATION**

**I certify that the above notice of meeting was posted at the Cisco City Hall at 500 Conrad Hilton Blvd. and the Cisco Development Corporation, 701 Conrad Hilton Blvd., Cisco, Texas on Thursday, March 19, 2020.**

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**Tammy Osborne, Cisco City Secretary**

**This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Cisco Development Corporation Office at (254) 442-4200 or Email at : [info@ciscodc.com](mailto:info@ciscodc.com) .**

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**Minutes – SPECIAL CALLED MEETING of the BOARD of DIRECTORS  
Of the CISCO DEVELOPMENT CORPORATION and CISCO 4A DEVELOPMENT CORPORATION**

The Special Called Joint Meeting of the Board of Directors of the Cisco Development Corporation and Cisco 4A Development Corporation was held on Thursday, March 24, 2020 at 4:30 P.M. at the Cisco Development Corporation, 701 Conrad Hilton Blvd., Cisco, TX to consider the following items and possibly take action:

**I. Call to Order**

The meeting was called to order at 4:31 PM by Tammy Douglas. Present were Tammy Douglas, Jane Nichols, Stephen Forester, Sean King, James Ramsay, Michelle Binger, Executive Director John Diers, and Administrative Assistant Roxanne Yielding. There were no guests present. Board member Joe Petree was unable to attend the meeting.

**II. Invocation**

Stephen Forester opened the meeting with prayer.

**III. Citizen – Visitor Comments**

None.

**IV. Review of Minutes**

None.

**V. Financial Report**

None.

**VI. Old Business**

None.

**VII. New Business**

None.

**VIII. Executive Session**

President Tammy Douglas decided the board did not need to go into Executive Session.

- 1) After board discussion, a motion was made by Ramsay to accept Justin Jaworski's counteroffer letter with an annual salary of \$67,000 and an annual bonus of \$3,000, upon satisfactory completion of the first year of employment. Employment benefits include city health insurance and TMRS retirement contributions, reimbursable mileage allowance and \$ 50.00 monthly phone allowance reimbursed quarterly. Also, included would be 1 week of paid vacation after six months service. After 1 year of service, Mr. Jaworski will be eligible to receive 3 weeks of vacation during each of the second and third years. Jaworski would be eligible for four weeks of paid vacation time annually after 3 years of service, and a moving stipend of \$1,000. Included in the employment contract will be the stipulation to reside in the Cisco School District within two years of employment and sooner if Mr. Jaworski's property is sold. Followed by a second by Nichols, the motion carried.

**IX. Reconvene**

No Executive Session.

**X. Directors Report - See attached**

**XI. Board Discussion**

- 1) After a discussion, Forester made a motion to keep John Diers on the payroll until July 1, 2020 as a consultant at least 3 hours a day with compensation of \$10,000 for 3 months. Followed by a second by Ramsay, the motion carried.
- 2) After board discussion, King made a motion to comp John Diers' Christmas bonus in July. Followed by a second by Forester, the motion carried.

**XII. Adjournment**

Forester made a motion to adjourn, Nichols seconded the motion and the motion carried to close the meeting at 4:46 PM.

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Jane Nichols, Secretary/Treasurer