



DEVELOPMENT CORPORATION

CDC Meeting Minutes

The Regular Meeting of the Board of Directors of the Cisco Development Corporation was held on Tuesday, ~~January 25~~ ^{August 17}, 2026 at 4:00 PM at 701 Conrad Hilton Blvd, Cisco, Texas regarding the following items.

1. Call to Order and Invocation Casey Murter called the meeting to order at 4:00pm on August 17, 2026; members present were Casey Murter, Joe Francks, Mary Kay Williamson, Conner Baker, Chris Johnson Via Teams, and Val Loftin. Staff present were, James King, Executive Director, and Jatana Duran, Administrative Assistant. Guest present were Makayla Broyles and Terry Slavens. Franks gave the invocation.
2. VISTORS COMMENTS: A three (3) minute time limit per person is established for anyone wishing to address the board on subjects listed on this agenda or generally pertaining to the CDC. Murter opened visitor comments at 4:01 pm; there were no comments; Murter closed the comments at 4:02 pm.
3. Approval of minutes from July 10, 2026 Board Meeting. The minutes from July 10, 2026 were reviewed. A motion was made by Williamson to approve the minutes as presented, followed by a second from Loftin; motion carried.
4. Hear and discuss financial report for July 2026. A discussion took place regarding the financial report for July 2026; no action was taken.
5. Discuss and consider budget for Fiscal Year 2026-2027. A discussion took place regarding the budget for Fiscal Year 2026-2027. A motion was made to table this until August 31, 2026, and call a special meeting so King can clean up and fix the budget by Francks, followed by a second from Johnson. Motion carried
6. Discuss and consider Email addresses for board seats and get away from using personal Emails. A discussion took place regarding the quote from Datroo Technologies for 7 Board Member Emails so they can get away from using personal Emails. Johnson asked if it would be cheaper to be on the City's plan or if we had looked into it. Duran explained that could be an option, but Datroo was the tech company that the CDC used and if anything happened, they would be the ones we use to fix our issues. King also stated that this was probably going to be the cheapest we could get for the Emails. A motion was made by Francks to move forward with the Datroo quote followed by a second from Baker. Motion carried.
7. Executive Session.
 - a. 551.072 (deliberations about real property)
 - i. Discuss pavilion rental and fees
 - b. 551.074 (personal matters)
 - i. Sales Tax Training
 - ii. Executive Director



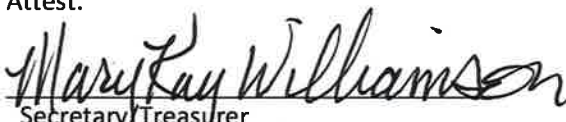
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iii. Administrative Assistant Year Performance Review.

The board entered into Executive session at 4:32 PM on August 17, 2026 and entered back into open session at 5:15 Pm on August 17, 2026

8. Discuss and consider the Pavilion rental and fees. *A discussion took place regarding the pavilion rental and fees. A motion was made by Francks to approve adding the cleaning deposit of \$100 to the rental forms and leaving the rental fee at \$50, also adding a cleaning checklist to the rental form so people know what needs to be done to get the cleaning deposit back. Followed by a second from Loftin; motion carried.*
9. Discuss and consider Sales Tax Training. *A discussion took place regarding Sales Tax Training, this was where King informed the board that he was going to Sales Tax Training on Friday August 21, 2026. Duran let the board know too that if they would like to attend any of the Sales Tax Training classes coming up to let her know and she would get them enrolled. No action was taken.*
10. Discuss Executive Director. *A discussion took place regarding the new Executive Director; this was for King to introduce himself officially to the board. No action was taken.*
11. Discuss Administrative Assistants Year Performance Review. *A discussion took place regarding the Administrative Assistants year performance review. A motion was made by Francks to go over the review during the A meeting followed by a second from Baker; motion carried.*
12. Discuss and consider Resolution 2026.08.11.01.CDC Signature Card Change. *A discussion took place regarding Resolution No. 2026.08.11.01.CDC regarding adding Mr. King to the Signature Cards, a motion was made by Francks to approve this Resolution followed by a second from Williamson. Motion carried*
13. Adjournment; *Baker made a motion to adjourn, followed by a second from Fracnks; motion carried and the meeting adjourned at 5:20 PM on August 17, 2026*

Attest:


Secretary/Treasurer