

**MEETING NOTICE OF THE
CISCO DEVELOPMENT CORPORATION
CISCO, TEXAS**

Notice is hereby given that the **SPECIAL CALLED MEETING** of the **CISCO DEVELOPMENT CORPORATION** will be held on **Tuesday, January 22nd, 2019 at 4:30 P.M.** at Cisco Development Corporation Office, 701 Conrad Hilton Blvd., Cisco, Texas to consider the following items and possibly act on:

I. Call to Order

II. Welcome New Board Members and new Administrative Assistant, Roxanne Yielding.

III. Review of Minutes

Review of minutes from the **REGULAR MEETING** held **November 6th, 2018** and the subsequent **SPECIAL CALLED MEETINGS** held on **November 20th, November 27th, December 10th, December 13th, December 17 and the REGULAR Meeting** scheduled for **January 8th, 2019.**

IV. Financial Report

Review of financial information from **October, November and December 2018.**

V. Old Business

None.

VI. New Business

1. Consider and possibly take action on the review and potential acceptance of the resignation of Board of Director members Ronnie Ledbetter, Mike McClure, Marcia Hale and Bill Kendall.
2. Consider and possibly take action on the election of board officers for fiscal year 2018 – 2019
3. Consider and possibly take action on the addition/replacement of board member or members to the 4b authorized checking account bank signature card for second counter signature on CDC checks.
4. Consider and possibly take action on the approval of the significant Action report for the Fiscal Year 2017 – 2018 and for presentation to the Cisco City Council.

VII. Executive Session -

The CDC Board reserves the right to retire into Executive Session. The following is an agenda of an Executive Session of the CDC Cisco, Texas held pursuant to the Texas Open Meetings Act, Government Code Section:

<u>XXX</u> 551.071 – Consultation with Attorney	(2) <u>XXX</u> 551.072 – Real Property
___551.073 – Prospective Gift	<u>XXX</u> 551.974 – Personnel Matters
___551.076 – Security Personnel & Devices	___551.086 – Test item (SB595)
___551.087 – Economic Development Negotiations (SB1851)	

VIII. Reconvene into regular session and take action, if needed, on items discussed during Executive session.

IX. Directors Report

See attached (Combined Type A and Type B Report)

X. Board Discussion

Long range planning, team building, communication and other areas of concern or interest.

- *** 1. Discuss the possible rescheduling of board meetings to accommodate board members**
- 2. Required training for board members**

XI. Adjournment

John K. Diers, Executive Director

CERTIFICATION

I certify that the above notice of meeting was posted at Cisco Development Corporation, 701 Conrad Hilton Blvd., Cisco, Texas on Thursday, January 17th, 2019.

Tammy Osborne, Cisco City Secretary

This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Cisco Development Corporation Office at (254) 442-4200 or Email at : info@ciscodc.com .

**Minutes - REGULAR MEETING of the BOARD of DIRECTORS
Of the CISCO DEVELOPMENT CORPORATION**

The Regular Meeting of the Board of Directors of the Cisco Development Corporation was held on Tuesday, January 22, 2019 at 4:30 P.M. at the Cisco Development Corporation offices, 701 Conrad Hilton Blvd., Cisco, TX to consider the following items and possibly take action:

I. Call to Order

The meeting was called to order at 4:30 PM by Secretary/Treasurer Jane Nichols. James Ramsay opened the meeting with prayer. Present were Jane Nichols, Joe Petree, Sean Grose, Stephen Forester, James Ramsay, Sharon Wilcoxon, Executive Director John Diers, and Administrative Assistants Shannon Thompson and Roxanne Yielding. Del Brandt, Ronnie Ledbetter, Tammy Douglas, Kelly Sellers, Paul Sellers, Dion Wilcox, Jon Francis, Dave Carney, and Kava Thompson attended as guests. Board member Jody Bussey was unable to attend the meeting.

II. Welcome New Board Members and new Administrative Assistant, Roxanne Yielding

III. Review of Minutes

The minutes from the previous regular meetings held November 6th, 2018 as well as and the subsequent special called meetings held on November 20th, November 27th, December 10th, December 13th and December 17, 2018 and the regular meeting scheduled for January 8th, 2019 were reviewed. There being no corrections, Ramsay made a motion to accept the minutes as presented. Wilcoxon seconded the motion and the motion carried.

IV. Financial Report

The financial information for October, November and December, 2018 was presented. There being no revisions or corrections, Ramsay made a motion to approve the financial reports as presented. Following a second by Wilcoxon, the Financial Reports were approved unanimously.

V. Old Business

None.

VI. New Business

1. In consideration of the resignation requests submitted by Ronnie Ledbetter, Mike McClure, Marcia Hale, and Bill Kendall, Ramsay regrettably made the motion to accept the resignations. Wilcoxon regrettably seconded the motion. The motion carried.
2. In consideration of election of new board officers for fiscal year 2018 – 2019,
 - a. Jody Bussey was nominated by Nichols for the office of President. The nomination was seconded by Wilcoxon. The motion carried.
 - b. Sharon Wilcoxon was nominated for the office of Vice President by Petree. The nomination was seconded by Forester. The motion carried. Wilcoxon abstained from the vote.
 - c. Jane Nichols was nominated for the office of Secretary/Treasurer by Ramsay. The nomination was seconded by Wilcoxon. The motion carried.
 - d. Sean Grose was nominated for the office of Assistant Secretary/Treasurer by Wilcoxon. The motion was seconded by Ramsay. The motion carried.**Andy Escobedo was nominated as an alternate by the City Council should a vacancy occur.
3. In consideration of the addition/replacement of board members to the CDC authorized bank checking account signature card for second counter signature on CDC checks,
 - a. Forester made the motion to remove Ronnie Ledbetter and Marcia Hale from the signature card. The motion was seconded by Petree. The motion carried
 - b. Forester made the motion to add Jody Bussey, Jane Nichols and Sean Grose to the signature card. The motion was seconded by Petree. The motion carried.
4. Wilcoxon made the motion to accept the Significant Action report for the Fiscal Year 2017 – 2018 and for presentation to the Cisco City Council. Ramsay seconded the motion. The motion carried.

VII. Executive Session

The board adjourned into EXECUTIVE SESSION at 4:48 PM pursuant to the Texas Open Meetings Act, Government Code Section: 551.071 Consultation with Attorney, 551.072 Real Property, and 551.974 Personnel Matters.

VIII. Reconvene

The board reconvened from EXECUTIVE SESSION at 5:37 PM

1. Wilcoxon motioned to approve the sale of 1602 Conrad Hilton Blvd. for market value as is listed on the Eastland County Appraisal District. Grose seconded the motion. The motion carried.

IX. Directors Report

See attached.

X. Board Discussion

The board discussed that 4:30 PM on Tuesdays was a good time for board members to meet. They also discussed that board members need to do their required training for "Open Meetings Act" and "Public Information Act" and present copies of the certificates for our files.

XI. Adjournment

Forester made a motion to adjourn, Wilcoxon seconded the motion and the motion carried to close the meeting at 5:44 PM.